**Risk Assessment – Risk Scale Examples**

**This is taken from the Victorian DET** [**Guide to Developing an Emergency Management Plan**](http://www.education.vic.gov.au/childhood/providers/support/Pages/emergency.aspx)  **and provides descriptions of risk ratings to help complete the risk assessment template - refer Guide for further information**

Consequence criteria

|  |  |
| --- | --- |
| **Descriptor** | **Description** |
| **Insignificant** | Minor injury requiring no first aid or peer support for stress/trauma event. |
| **Minor** | Injury/ill health requiring first aid. Peer support for stress/trauma event. |
| **Moderate** | Injury/ill health requiring medical attention. Stress/trauma event requiring professional support. |
| **Major** | Injury/ill health requiring hospital admission. Stress/trauma event requiring ongoing clinical support. |
| **Severe** | Fatality or permanent disability. Stress/trauma event requiring extensive clinical support for multiple individuals. |

Likelihood scale

***Note:*** *The Likelihood scale refers to the likelihood of the risk event occurring*

|  |  |  |
| --- | --- | --- |
| **Descriptor** | **Description** | **Indicative %** |
| Almost certain | Expected to occur | (>95%) |
| Likely | Probably will occur (no surprise) | (66 – 95%) |
| Possible | May occur at some stage. | (26 – 65%) |
| Unlikely | Would be surprising if it occurred | (5 – 25%) |
| Rare | May never occur | (<5%) |

Insert the risk rating of either ‘Low’, ‘Medium’, ‘High’, or ‘Extreme’ in Column 4C along with the appropriate colour code as indicated in the Risk Rating Matrix below.

Risk rating matrix

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | | **Consequence** | | | | |
| **Insignificant** | **Minor** | **Moderate** | **Major** | **Severe** |
| **Likelihood** | **Almost Certain** | Medium | High | Extreme | Extreme | Extreme |
| **Likely** | Medium | Medium | High | Extreme | Extreme |
| **Possible** | Low | Medium | Medium | High | Extreme |
| **Unlikely** | Low | Low | Medium | Medium | High |
| **Rare** | Low | Low | Low | Medium | Medium |

**Risk evaluation**

Risk evaluation involves comparing the current risk rating found during the analysis process with risk acceptance criteria established by the Department.

Is the level of risk acceptable? Use the table below as a guide. If the level of risk is not acceptable, you will need to identify additional treatments.

Risk acceptability chart

|  |  |
| --- | --- |
| **Extreme** | Unacceptable (must have Principal / School Council / Regional Office oversight |
| **High** | Tolerable (with Principal Class Officer review) |
| **Medium** | Tolerable (with frequent risk owner review) |
| **Low** | Acceptable (with periodic review) |